

Rosemont Fundraising Society (RFS) Annual General Meeting Minutes

Purpose:

To generate funds to create an optimal learning environment for our 21st century learners. This includes facilitating information literacy and generating global awareness among all students, allowing students to represent understanding in multiple forms, and ensuring that students learn to become critical thinkers. Funds raised through the society will be used to purchase books, equipment, update technology, hire guest instructors/artists in residence, fund field trips, etc.

Date: Thursday, May 9, 2024

Location: Rosemont School, Classroom TBC

Time: 7:30 PM - 8:30 PM

Attendees: Rachel Au, Sean Blackhall, Neil Brigden, Amy Cooper, Jen Cooper, Brenna Doyle, Matthew Guilherme, Raymond Johnson, Rebecca Jones, John Moersch, Chris Naish, Victoria Ohlhauser, David Rasmussen, Andrea Robichaud, Haley Walker

AGENDA ITEMS

1. Call Meeting to Order	John Moersch	Meeting called to order by John M at 7:45.
2. Approval of Agenda	All	- Motion by John M to approve May 2024 AGM Agenda. - Motion seconded by Neil B. - All in favor – motion passed.
3. Approval of Minutes from last meeting	All	- Motion by John M to approve April 2024 Meeting Minutes. - Motion seconded by David R. - All in favor – motion passed.
4. Business Arising from Minutes	All	Purchase of classroom wagons was approved last meeting. Wagons need to be purchased, delivered to school.
5. Treasurer's Report	Brenna Doyle	
a. Presentation of Budgets, Discussion	Brenna Doyle	- Budgets presented as sent out prior to meeting. - Parent Question: Will agendas come back? Some families liked these. - Teachers have expressed concern that time is taken away from learning to fill out Agendas. - Must be covered with Unrestricted Funds. - Admin is open to parent feedback and discussion. - Parent Question: Is a Halloween Party being considered? - Idea to update budget item "Mingle & Jingle" to "Seasonal Party" – this can cover a Winter Holiday or Halloween Party. - Will require a parent volunteer to organize early in School Year to have ready for end of October. - Parent Question: Would school consider MooZoom subscription (student well-being platform supporting emotional, social, and psychological well-being)? - School Admin will look into this. - Parent Question: What are the plans for the Sensory Room? - School Admin has priced out current plans for the Sensory Room at \$16,000, exceeding the current budget. - Ms Jones is looking into grant options and whether this can be done in phases. - Grant suggestions: Rotary Club, Space Creation Grant. - Parent Question: Could fidgets be considered? - School Admin will look into this. - Parent Question: Is there concern that the proposed 2024-25 Budget is 50% increase over the 2023-24 Budget? - Increased costs result of inflation, increase in student population.

		○ RFS is hoping to run two fundraisers (Fall and Spring) next year to recover some of the increased spending. ○ Fiscal standing can accommodate this increase. • Ideas for Fundraising next year: ○ Fundraising for a purpose – have something the school wants to save for. • Parent Question: Is a Performing Arts residency included in the budget? ○ This year Trickster Residency is covered by a grant. This will not be available next year.
b. Approval of Budgets	John Moersch	• Motion by John M to approve 2024-25 RFS Budget. • Motion seconded by David R. • All in favor, none opposed – motion passed.
c. Review of Audited Financials	John Moersch	• Audit in progress. To be presented and approved next meeting.
d. Proposed Auditors for this year's financials	John Moersch	• John to ask Mel Gallant and Maren Kubik.
e. Banking Update	Brenna Doyle	• HSBC has moved to RBC, which has created many issues and been very time-consuming. • Suggestion to move to ATB. Brenna to look into this.
6. Fundraising Initiatives	Andrea Robichaud / John Moersch	• Budget Planning / Allocation Update already covered. No further update.
7. Fundraising Coordinator's Report		
a. Rosemont Wear Update	John Moersch / Chris Naish	• Order now closed. • Delivery of items will be after the long weekend. • 17 Staff GCs were used. • 38 merchandise orders were placed.
b. Fall Fundraising Plans	Elena Fodor	• Fundraising Coordinating Team looking into options for Fall Fundraiser. • Elena F sent out email with ideas.
8. Website / Shopify Update	Chris Naish	• Shopify is expensive, not customer-service based, and no longer meeting the needs of RFS. Additionally, many fundraisers now have their own order platforms. Discussion to cancel. • Would like to maintain domain name (https://rosemontmarket.ca/) • Will need to figure out how donations (and any fundraisers that don't have their own order pages) can be handled. Further discussion required. • Community is also cancelling Shopify for similar reasons. • Motion by John M to look into another option. • Motion seconded by David R. • All in favor – motion passed.
9. President's Update		
a. Voting in Members for 2024-25	John Moersch	• Website / Shopify Coordinator = Raymond J ○ Motion by David R to vote in Raymond J as Website / Shopify Coordinator. ○ Motion seconded by Brenna D. ○ All in favor – motion passed. • Thank you, Raymond! • President and Vice-President roles still need to be filled. • John M may have lead on someone willing to take over President role.

10. New Business	John Moersch	• None.
11. Meeting Adjourned	John Moersch	• Meeting adjourned by John M at 8:45.
Next Meetings:	Sep 17, Oct 15, Nov 19, Jan 21, Feb 18, Mar 18, Apr 22, May 20	