

**Rosemont Fundraising Society (RFS)
September 2024 Monthly Meeting Minutes**

Purpose:

To generate funds to create an optimal learning environment for our 21st century learners. This includes facilitating information literacy and generating global awareness among all students, allowing students to represent understanding in multiple forms, and ensuring that students learn to become critical thinkers. Funds raised through the society will be used to purchase books, equipment, update technology, hire guest instructors/artists in residence, fund field trips, etc.

Date: Tuesday September 17, 2024

Location: Rosemont School, Classroom 6

Time: 7:30 PM - 8:30 PM

Attendees: Rachel Au, Amy Cooper, Dave Cooper, Jen Cooper, Dan Devoe, Brenna Doyle, Matthew Guilherme, Raymond Johnson, Rebecca Jones, Kristine McIntyre, Gayatri Moorthi, Victoria Ohlhauser, David Rasmussen, Andrea Robichaud, Haley Walker

AGENDA ITEMS

1. Call Meeting to Order	David Rasmussen	David R called meeting to order at 8:01.
2. Approval of Agenda	David Rasmussen	- David R motions to approve September 2024 Meeting Agenda. - Motion seconded by Haley W. - All in favor – motion passed.
3. Approval of Minutes from last meeting	David Rasmussen	- Motion By David R to approve May 2024 AGM Minutes. - Motion seconded by Matthew G. - All in favor – motion passed.
4. Business Arising from Minutes	David Rasmussen	None.
5. President's Update		
a. Vote in New Members	David Rasmussen	- President = Dan Devoe - Motion By David R to vote in Dan Devoe as RFS President - Motion seconded by Matthew G. - All in favor – motion passed. - Vice-President = David Rasmussen - Motion By Dan D to vote in David Rasmussen as RFS Vice-President - Motion seconded by Amy C. - All in favor – motion passed.
b. Board insurance increase	David Rasmussen	- There has been a \$400 increase in insurance. - Option to source insurance elsewhere – RFS to get one other quote for comparison. - Question: Rosemont Community Association currently holds insurance for Rosemont Community Childcare (RCC) which operates out of the school. Is there interest in RFS taking this over? - This has been explored in the past. Will look into again.
c. AB Corp Registries Yearly Return	David Rasmussen	Filed.
6. Treasurer's Report		
a. Fiscal Update	Brenna Doyle	- Year End approaching – Oct 31. - Outstanding item from last year: Grade 6 Grad. - Question: With Open Minds being so early in the year, will it fall under last year's budget (before Oct 31). - Should be okay – will be billed / paid after Oct 31.

b. AGLC Audit Review	Brenna Doyle	Thank you to Victoria O for signing.
c. Review / Approve of Audited Financials	Brenna Doyle	- Motion by Brenna D to approve audited financials. - Motion seconded by David R. - All in favor – motion passed.
d. Approval of Auditors for next year	Brenna Doyle	- Motion by Brenna D to approve Mel G and Maren K as auditors for this year. - Motion seconded by David R. - All in favor – motion passed. - Matthew G to check with Mel G to confirm her commitment.
7. Fundraising Initiatives	Andrea Robichaud	- Swimming expected to be \$7554, pending transportation costs. - Reading Eggs has been covered by Curriculum Updates. - Subscriptions expected to be \$7700. - Teachers did not want agendas (was budgeted \$900). - No current expected changes required to bucket allocations.
8. Fundraising Coordinator's Report		
a. Fall Fundraising Plans	Nicola Youle / David Rasmussen	- Need to replace \$10,400 to cover budget. - Anyone can fundraise if they have an idea they want to pursue. - Past: Plants (through Healthy Hunger platform), Coffee, Meat (Spulumbos, Master Meats). - Idea: Using Healthy Hunger, could we have option to purchase more expensive food option as school donation? - Already have donation option through Healthy Hunger (to donate lunch) – might get complicated. - Hard to change tagging so might be confusing (2 burger options, labelled same but one just more expensive). - Kate to look into this.
b. Benevity	David Rasmussen	- Renewal required – David R to renew. - Team to think of how to communicate this options to families.
c. Ideas	David Rasmussen	- Cash call – work with wording on how to best communicate. - Tap into community – Rosemont community members are eager to support school.
9. ECommerce Coordinator Update		
a. New Payment Options	Raymond Johnson	- Have looked into Paypal (good experience with this), Stripe, Canada Helps (only works for donations). - Any preference? No. Raymond to decide and pursue based on best interests of RFS.
b. New Website	Raymond Johnson	Raymond J in process of setting up.
10. Casino Coordinator Update		
a. GAIN Webinars	David Rasmussen	There are Webinars available (eg “How to Hold a Successful Fundraiser...”. RFS Members to look into.
b. Next Casino	David Rasmussen	- Expected Q2 2025. - Date should be announced in November.
11. Rosemont Merchandise Update		
a. Merchandise Coordinator	David Rasmussen	Raymond volunteered to take this on. Thank you Raymond!
b. Ideas	David Rasmussen	- Coffee Mug – Bullet Coffee has offered discount to anyone bringing in a Rosemont Mug. - Tap into Rosemont Anniversary – old logos / patches.

		• Try to coordinate something before Christmas.
12. New Business	David Rasmussen	• None.
13. Meeting Adjourned	David Rasmussen	• David R adjourned meeting at 8:45.
Next Meetings:	Oct 15, Nov 19, Jan 21, Feb 18, Mar 18, Apr 22, May 27	